

16th February, 2021

Dear Parents,

Re: Class Arrangements after Chinese New Year Holidays

The Education Bureau, after taking into account the latest development of the epidemic, advice of health experts and the preparedness of schools, has decided that all kindergartens, primary and secondary schools (including special schools) should be allowed to arrange more students to return to campuses on a half-day basis in accordance with school-based circumstances after the schools' Chinese New Year's holidays, with the number of students capped at one-third of the total number of students of the schools. The related class arrangements at our school are as follows:

1. Arrangement for resumption of face-to-face class:
 - Dates and Classes: On-campus lessons will be arranged to boarders and two to three classes of students each day. Please refer to appendix 1 for details. (Online zoom lessons will not be provided to the classes having face-to face lessons on the same day.)
 - Format: Half-day school (without lunch)
 - Time: 8:50 am to 12:20 pm
2. Arrangement for online learning:
 - Online zoom lesson timetables will be provided by class teachers later.
 - The learning content is updated in Google drive every week for students to study at home.
3. Transport arrangement: Students taking school bus will be informed of the arrangement later.
4. Fee arrangement: Non-boarders are exempted from paying school bus fee for February 2021. The school bus fee from March 2021 onwards will have to be paid as usual.
5. Parents are requested to cooperate:
 - Please measure the body temperature of the students every day and fill out the attached "Temperature Record Sheet". If students have fever, respiratory symptoms or sudden loss of taste or smell, etc., they should seek medical advice immediately and should not go to school.
 - If students are confirmed with COVID-19, parents should inform the school immediately.
 - If students are defined as "close contacts", they should undergo quarantine as ordered by Centre for Health Protection, should not go back school and have to inform the school immediately.
 - If students are subject to compulsory testing, they should undergo a COVID-19 nucleic acid test. They should not go back school until they have a negative test result and have to inform the school immediately.
 - Students must wear masks (some students can use full-face shields) to enter the campus. Please prepare at least two backup masks and paper towels for your children in the school bag. If you encounter difficulties in purchasing epidemic prevention materials and need more information, you can contact the school nurses, Ms Kan or Ms Li.
 - Bring students' own snacks and water bottles according to their needs. Remind your children not to share snacks with their classmates. The school will arrange students to wear masks back immediately after eating and drinking at a sufficient distance.
 - Please avoid gathering at the entrance or exit of the school building and always keep a proper distance.
 - Teach your children how to use masks or full face shields (individual students) in advance.

- Remind your children neither talk when taking off their masks, nor exchange masks with each other.
 - The attached "Declaration form for travel history and health status of students" must be submitted on the first day when returning to school.
6. Epidemic prevention measures at school:
- During the epidemic, a new cleaning company has been hired to strengthen the sanitation and clean the school premises and dormitories. Moreover, a technology company was arranged to spray the nano photocatalytic long-acting disinfectant to medically disinfect the school premises and dormitories.
 - The school buildings, dormitories and school buses are thoroughly cleaned and disinfected every day.
 - Childcare worker will check the body temperature, use hand rub for the students before boarding the school bus, and make sure that they have put on a mask or full-face shields (individual students).
 - Infrared body temperature detectors have been updated on campus to measure body temperature for faculty, students, parents, visitors and outsiders who enter the campus.
 - All people, including faculty, students, parents, visitors and outsiders who enter the campus to work have to wear masks on the campus.
 - All those who have fever and symptoms of the new coronavirus cannot enter the campus and ride the school bus.
 - In order to maintain the social distancing, students will sit in a single row in a "face-to-back" manner.
 - During the recess time, students stay in the classroom, take turns to eat, drink and go to the toilet in accordance with need, and maintain a sufficient distance.
 - Students will come in and out of the classroom in batches during school and school hours until leaving the campus.
 - Large-scale and school-wide assembly activities, after-school activities and outing activities are cancelled or postponed.

Remarks: For the latest news, please pay attention to the announcements of the relevant government departments and the school website <http://www.pos.edu.hk>

The school will adjust and update the above measures from time to time in accordance with the latest guidelines of the Education Bureau. We will keep in close communication with parents and look forward to your children returning to school in a healthy and happy manner.

For enquiries, please contact the school office or class teacher.

Yours sincerely,



Mr. WAN Chun Ki
Principal