

14th September, 2020

Dear Parents,

Re: Arrangements of Phased Resumption of Face-to-Face Classes

As the epidemic situation of the Coronavirus Disease 2019 (COVID 19) has shown signs of easing recently, the Education Bureau (EDB) announced that all schools in Hong Kong are allowed to resume face-to-face classes in two phases in the second half of September. In principle, half-day classes will be implemented. Following the EDB's guidelines, below are our school's arrangements for resuming face-to-face classes:

1st Phase of Face-to-Face Classes Resumption: 23rd September, 2020 (Wednesday)

For Secondary classes and newly admitted students only: KS1A1, KS3A1, KS3A2, KS4A1, KS4A2, KS4B, P1, S2, S3, S4B, S5, S6 and newly admitted students

2nd Phase of Face-to-Face Classes Resumption: 29th September, 2020 (Tuesday)

Classes: whole school

1. Arrangement for resumption of face-to-face classes:

- Form: Half-day class in the whole school (without lunch).
- Time: 8:50 am to 12:20 pm.
- The first day morning class schedule will be in accordance with the original schedule (see attachment); the school will distribute an updated half-day class schedule later.
- After the resumption of face-to-face classes, online zoom lessons will not be provided.

2. Parents are requested to cooperate:

- Please measure the body temperature of the students every day and fill out the attached "Temperature Record Sheet". If students have fever, respiratory symptoms or sudden loss of taste or smell, etc., they should seek medical advice immediately and should not go to school.
- If students are confirmed with COVID-19, parents should inform the school immediately.
- If students are defined as "close contacts", they should undergo quarantine as ordered by Centre for Health Protection, should not go back school and have to inform the school immediately.
- **Students must wear masks (some students can use full-face shields) to enter the campus. Please prepare at least two backup masks and paper towels for your children in the school bag.** If you encounter difficulties in purchasing epidemic prevention materials and need more information, you can contact the school nurses, Ms Kan or Ms Lee.
- Bring students' own snacks and water bottles according to their needs. Remind your children not to share snacks with their classmates. The school will arrange for students to wear masks back immediately after eating and drinking at a sufficient distance.
- Please avoid gathering at the entrance or exit of the school building and always keep a proper distance.
- The dormitory visiting area has been changed to the ground-floor reception desk, and the boarding students will be arranged to meet their families in the ground-floor visiting area until the Epidemic is contained.
- Teach your children how to use masks or full face shields (individual students) in advance.
- Remind your children neither talk when taking off their masks, nor exchange masks with each other.

- The attached "Declaration form for travel history and health status of students" must be submitted on the first day when returning to school.
3. "Epidemic prevention measures" during the epidemic to the resumption of classes:
- During the epidemic, a new cleaning company has been hired to strengthen the sanitation and clean the school premises and dormitories. Moreover, a technology company was arranged to spray the nano photocatalytic long-acting disinfectant to medically disinfect the school premises and dormitories.
 - The school buildings, dormitories and school buses are thoroughly cleaned and disinfected every day.
 - Childcare worker should check the body temperature, use hand rub for the students before boarding the school bus, and make sure that they have put on a mask or full-face shields (individual students).
 - Infrared body temperature detectors have been updated on campus to measure body temperature for faculty, students, parents, visitors and outsiders who enter the campus.
 - **All people, including faculty, students, parents, visitors and outsiders who enter the campus to work have to wear masks on the campus.**
 - All those who have fever and symptoms of the new coronavirus cannot enter the campus and ride the school bus.
 - In order to maintain the social distancing, students will sit in a single row in a "face-to-back" manner.
 - During the recess time, students stay in the classroom, take turns to eat, drink and go to the toilet in accordance with need, and maintain a sufficient distance.
 - Students will come in and out of the classroom in batches during school and school hours until leaving the campus.
 - Cancel large-scale and school-wide assembly activities, large scale learning activities, summer activities, and End-of-Term Ceremony.

The school will adjust and update the above measures from time to time in accordance with the latest guidelines of the Education Bureau. We will keep in close communication with parents and look forward to your children returning to school in a healthy and happy manner. For enquiries, please contact the class teacher.

Yours sincerely,



Mr. WAN Chun Ki
Principal