



Parent-Teacher Association of Hong Kong Christian Service Pui Oi School
PTA Notice: 2019/20_04

15th June, 2020

Dear Parents,

Re: Election of Parent Managers for the Incorporated Management Committee

The Parent-Teacher Association (PTA) elected two parent managers for the third term of the Incorporated Management Committee (IMC) on 27th June, 2018 according to the election guide of the Education Bureau. As their term of service will end on 31st August 2020, the PTA will now work according to the Constitution of the IMC to elect one parent manager and one alternate parent manager for the fourth term. The details of the election are as follows:

- (1) Nomination period is from 15th June, 2020 to 22nd June, 2020 (inclusive). Any parent interested in becoming a candidate or nominating someone as a candidate should fill in the attached Letter of Intent and return it to school on or before **22nd June, 2020**.
- (2) All parents of current students are eligible to vote. Brief statements of the candidates and ballot papers will be sent to all parents on **29th June, 2020**.
- (3) Voting dates are from **30th June, 2020** (starting 8:00 am) to **14th July, 2020** (ending 4:00 pm).
- (4) Parents can cast their votes at school in person on the above dates, ask their children to bring back the ballot papers to their class teachers in envelopes specifically designed for the election, or send the ballot papers to school by mail.
- (5) Counting of votes will take place in school's multi-purpose room **at 4:00 pm on 14th July, 2020**.
- (6) The candidate obtaining the greatest number of votes will become the parent manager, while the candidate obtaining the next greatest number of votes will become the alternate parent manager.
- (7) Parents will be informed of the election results by means of a notice on **21st July, 2020**. Announcement will also be made on school's website.
- (8) According to the Constitution of the IMC, the process of nomination will be launched again if the number of candidates is fewer than the number of vacancies for parent managers.

Should there be enquiries, please contact Mr. Cheung, Vice Chairperson of the PTA, at 2490 2955.

Yours sincerely,

Ms. SIU Hoi Man, Chairperson, PTA of Hong Kong Christian Service Pui Oi School