

21st August, 2020

Dear Parents,

Re: Latest arrangements for class commencement of the new school year

On August 3, 2020, the Education Bureau announced that all schools in Hong Kong may commence the new school year in accordance with their originally scheduled dates. That said, in view of the severity of the epidemic, all face-to-face classes and on-campus activities will have to be suspended until further notice. Schools may switch to online teaching to let students study at home. In response to the current situation, our school will take the following measures:

1. Arrangement for the Start-of-Term Ceremony of 2020-2021 school year
 - Date: 1st September, 2020 (Tuesday)
 - Time: 9:30 am (login time starts from 9:15 am)
 - Mode: Zoom real-time video communications
 - Login method and password: will be sent to the school intranet (<https://eclass.pos.edu.hk>) student email account on or before 31st August, 2020
2. Arrangement for subject learning:
 - Implementation of online real-time lessons (Zoom): please refer to appendix 1 for lesson timetable and guidelines for using “Zoom”
 - The learning content is updated in Google drive every week for students to study at home.
 - Parents are requested to install the Zoom software (software can be installed on a computer, tablet or smart phone) as soon as possible to prepare students for online learning.
3. Arrangement for therapy training:
 - The learning content is updated to the school intranet once a month.
 - The therapists will monitor the student progress with telephone follow-up as needed.
4. The school will thoroughly clean the campus to ensure that the environment is clean and hygienic, and prepare cleaning and disinfection items to prepare for future face-to-face classes.
5. During the suspension of face-to-face classes, the school premises will remain open and there will be staff on duty. If parents need to send students back to school, please call and contact the class teacher in advance, check the student’s body temperature beforehand and fill out a health declaration form. Please also bring at least two backup surgical masks and enough paper towels. Parents also need to wear masks when picking up and dropping off students. If you feel unwell, please seek medical advice as soon as possible.
6. All the school, boarding section and parent activities, competitions, and parent-to-school as helpers in therapy training sessions originally scheduled to be held during this period will be cancelled or postponed.
7. During this period, students should stay at home and avoid traveling or going to crowded places to prevent infection.
8. As all face-to-face classes and school activities will be suspended in the new school year, details about the relevant school fees will be announced later.
9. For the latest information on COVID-19, please visit the website of the Centre for Health Protection <https://www.chp.gov.hk/en/features/102465.html>

Remarks: For the latest news, please pay attention to the announcements of the relevant government departments and the school website <http://www.pos.edu.hk>

For enquiries, please contact the class teacher(s) at 2490 2955.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Wan Chun Ki', written in a cursive style.

Mr. WAN Chun Ki
Principal